

**PRINCIPAL - SUNSET HIGH SCHOOL**

Primary Function:	To be responsible for the overall leadership in the district continuation program.
Directly Responsible To:	Superintendent of Schools.
Directly Supervises:	Certificated and classified staff of Sunset High School.
Functional Responsibilities:	Assumes, responsibility for the instructional program, student guidance and counseling program, evaluation of student achievement, and student placement in the continuation program.

**QUALIFICATIONS**

1. Education:
  - A. Advanced degree with emphasis in pupil personnel services and administration.
  - B. Appropriate supervisory or administrative credential.
2. Experience:
  - A. At least five years of successful teaching and/or counseling experience.

**APPOINTMENT**

1. The candidate shall be selected by the Board of Trustees on the recommendation of the superintendent.
2. The candidate shall be selected from among a list a qualified applicants selected through the medium of interview and examination procedures established by the superintendent.

**OPERATIONAL RESPONSIBILITIES**

The superintendent is authorized to develop a job description for the principal, Sunset High School, that will define specific areas of responsibility.